

**Senior Management Expenses**  
Expense claims submitted in April 2018

Month - April 2018		Position: Principal	Name:	Professor Ian Diamond
Expense	Reason	Location	Value	Comments
13/03/2018 Taxi	Data Collaborations Meeting on 13/03/2018	London	15.00	
15/03/2018 Bus	British Academy HE Policy Committee and dinner meeting on 15/03/2018	London	9.00	
19/03/2018 Flight	UKRI Board Meeting on 15/05/2018 (flight from London to Aberdeen)	London	60.00	
19/03/2018 Flight	ScotCen Scottish Advisory Meeting and meeting with SFC on 28/03/2018 and All Chairs/Principals' Event on 29/03/2018 (flight from London to Edinburgh)	Edinburgh	99.28	
19/03/2018 Flight	UCAS Annual Admissions Conference in Newport, Wales on 23/03/2018 (flight from Edinburgh to Bristol)	Newport, Wales	69.55	
20/03/2018 Taxi	Business meeting at Academy of Medical Sciences on 20/03/2018	London	9.20	
20/03/2018 Flight	ScotCen Scottish Advisory Committee and meeting with SFC on 28/03/2018 (flight from London to Edinburgh)	Edinburgh	60.00	
23/03/2018 Bus	UCAS Annual Admissions Conference on 26/03/2018	Newport, Wales	8.00	Reclaim UCAS
23/03/2018 Accommodation	UK Research & Innovation Board Meeting and dinner, and UCAS Audit Committee on 20-21/03/2018 (2 nights accommodation)	London	331.00	Reclaim £155 from UKRI & £155 from UCAS
25/03/2018 Train	UCAS Annual Admissions Conference on 26/03/2018	Newport, Wales	7.85	Reclaim UCAS
25/03/2018 Taxi	UCAS Annual Admissions Conference on 26/03/2018	Newport, Wales	14.20	Reclaim UCAS
25/03/2018 Subsistence	UCAS Annual Admissions Conference on 26/03/2018	Newport, Wales	10.62	Reclaim UCAS
26/03/2018 Train	UCAS Annual Admissions Conference on 26/03/2018	Newport, Wales	27.65	Reclaim UCAS
26/03/2018 Accommodation	UCAS Annual Admissions Conference on 26/03/2018 (1 night accommodation)	Newport, Wales	154.00	Reclaim UCAS
26/03/2018 Taxi	UCAS Annual Admissions Conference on 26/03/2018	Newport, Wales	10.00	Reclaim UCAS
27/03/2018 Accommodation	UCAS Annual Admissions Conference in Newport on 26/03/2018 and Education Committee / Campaign for Social Science meetings in London on 27/03/2018 (1 night accommodation)	Newport, Wales / London	168.75	
27/03/2018 Accommodation	ScotCen Scottish Advisory Committee and SFC meeting on 28/03/2018 (1 night accommodation)	Edinburgh	82.45	
27/03/2018 Flight	Plan International UK meeting on 10/04/2018 (flight from Aberdeen to London)	London	60.00	
27/03/2018 Flight	Royal Society President's dinner on 04/04/2018 (flight from London to Aberdeen)	London	87.16	
27/03/2018 Subsistence	ScotCen Scottish Advisory Committee on 28/03/2018	Edinburgh	9.55	
27/03/2018 Bus	ScotSen Scottish Advisory Committee on 28/03/2018	Edinburgh	4.50	
28/03/2018 Bus	ScotCen Scottish Advisory Committee on 28/03/2018	Edinburgh	1.70	
02/04/2018 Train	Funding Policy Group meeting at the University of Abertay on 13/04/2018	Dundee	15.20	
02/04/2018 Flight	Funding Policy Group meeting on 13/04/2018 (flight from Edinburgh to Bristol)	Edinburgh	49.35	
03/04/2018 Train	Funding Policy Group meeting at the University of Abertay on 13/04/2018	Dundee	15.20	
03/04/2018 Flight	British Universities and Colleges Sport Board meeting on 27/04/2018 (flight from London to Aberdeen)	London	60.00	
04/04/2018 Bus	Royal Society President's Dinner on 04/04/2018	London	9.00	
05/04/2018 Flight	Aurora Spring 2018 Biannual Meeting on 01/05/2018 (flight from Edinburgh to London)	Duisberg-Essen, Germany	23.49	
06/04/2018 Train	Education and Skills Committee meeting on 16/05/2018	Edinburgh	8.75	
06/04/2018 Accommodation	University of Bath Blues Awards Dinner on 25/04/2018	Bath	79.00	
06/04/2018 Flight	UK Research & Innovation dinner and board meeting on 15/05/2018 (flight from London to Edinburgh)	London	60.00	Reclaim UKRI
06/04/2018 Car Parking	Business meeting at the Town House on 06/04/2018	Aberdeen	4.50	
10/04/2018 Flight	Scottish Funding Council meeting and UK Research & Innovation reception in Edinburgh on 01/05/2018 and UK Research & Innovation Board meeting in London on 02/05/2018 (flight from Edinburgh to London)	Edinburgh / London	152.44	
11/04/2018 Underground	Oyster card top up for underground travel in London	London	60.00	
12/04/2018 Flight	Meeting with Professor from University of California, San Francisco in Edinburgh on 12/04/2018 and Funding Policy Group meeting at the University of Abertay on 13/04/2018 (flight from London to Edinburgh)	Edinburgh / Dundee	185.13	
13/04/2018 Accommodation	Meeting with Senior Medical Programme Assistant of University of California, San Francisco on 12/04/2018 and Funding Policy Group meeting with Universities Scotland on 13/04/2018	Edinburgh	86.33	
17/04/2018 Visa Fees	ESTA application for business travel to USA	USA	52.47	
19/04/2018 Train	Question Time Panel in Edinburgh on 04/06/2018	Edinburgh	40.70	
			<b>2,201.02</b>	

Month - April 2018		Position: Senior Vice-Principal	Name:	Professor Mike Greaves
Expense	Reason	Location	Value	Comments
Nil return			<b>0.00</b>	

Month - April 2018		Position: Secretary to the University	Name:	Caroline Inglis
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Expense	Reason	Location	Value	Comments
01/03/2018 Subsistence	Visit to Qatar Campus on 27/02/2018 - 01/03/2018	Doha, Qatar	37.69	
01/03/2018 Accommodation	Visit to Qatar Campus on 27/02/2018 - 01/03/2018	Doha, Qatar	211.36	
02/03/2018 Bus	Visit to Qatar Campus on 27/02/2018 - 01/03/2018 (bus from accommodation to airport)	Doha, Qatar	5.00	
07/03/2018 Gift	Flowers for former member of staff	n/a	46.00	
13/03/2018 Gift	Gift of thanks to 4 staff members for organising International Women's Day conference	n/a	120.00	
21/03/2018 Subsistence	Principal Recruitment - dinner with candidate and appointing panel members	Aberdeen	62.80	
21/03/2018 Subsistence	Principal Recruitment - dinner with candidate and appointing panel members	Aberdeen	188.50	
21/03/2018 Subsistence	Principal Recruitment - dinner with candidate and appointing panel members	Aberdeen	78.10	
11/04/2018 Subsistence	Business meeting with new Principal	Edinburgh	24.70	
			<b>774.15</b>	

<b>Month - April 2018</b>	<b>Position: Vice-Principal for People Strategy</b>	<b>Name:</b>	<b>Professor Margaret Ross</b>
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Expense	Reason	Location	Value	Comments
15/03/2018 Internet charge	Business Meeting in Edinburgh	Edinburgh	3.00	
			<b>3.00</b>	

<b>Month - April 2018</b>	<b>Position: Vice-Principal for Learning &amp; Teaching</b>	<b>Name:</b>	<b>Professor Peter McGeorge</b>
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Expense	Reason	Location	Value	Comments
Nil return			0.00	
			<b>0.00</b>	

<b>Month - April 2018</b>	<b>Position: Vice-Principal for Digital Transformation</b>	<b>Name:</b>	<b>Professor Phil Hannaford</b>
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Expense	Reason	Location	Value	Comments
21-22/03/18 Conference Fees	Next Generation Learning Spaces Conference - early bird rate	Manchester	754.80	
			<b>754.80</b>	

<b>Month - April 2018</b>	<b>Position: Vice-Principal for Development</b>	<b>Name:</b>	<b>Professor Neva Haites</b>
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Expense	Reason	Location	Value	Comments
Nil return			0.00	
			<b>0.00</b>	

<b>Month - April 2018</b>	<b>Position: Vice Principal for Internationalisation</b>	<b>Name:</b>	<b>Professor Richard Wells</b>
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Expense	Reason	Location	Value	Comments
28/02/2018 Passport Fee	Application for second Passport - required by many countries	n/a	88.50	
05/04/2018 Conference Fee	Goin Global Conference on 2-4/05/2018	Malaysia	850.00	
12/04/2018 Car Parking	Business trip to Mexico on 15-16/04/2018 (parking at Aberdeen airport)	Mexico	63.99	
16/04/2018 Accommodation	Business trip to Mexico on 15-16/04/2018 (1 Night accommodation)	Mexico	124.79	
16/04/2018 Subsistence	Business trip to Mexico on 15-16/04/2018	Mexico	12.48	
17/04/2018 Visa Photographs	Visa photographs	n/a	6.00	
			<b>1,145.76</b>	

<b>Month - April 2018</b>	<b>Position: Vice Principal for Research &amp; Knowledge Exchange</b>	<b>Name:</b>	<b>Professor Marion Campbell</b>
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Expense	Reason	Location	Value	Comments
19/03/2018 Train	MRC GUEST workshop	London	37.00	to be reclaimed
19/03/2018 Car Parking	MRC GUEST workshop (car parking at Aberdeen airport)	London	32.00	to be reclaimed
21/03/2018 Taxi	Leeds Trials Unit Advisory Group	Leeds	23.35	to be reclaimed
21/03/2018 Car Parking	Leeds Trials Unit Advisory Group (car parking at Aberdeen airport)	Leeds	32.00	to be reclaimed
27/03/2018 Car Parking	Research Knowledge Exchange Committee meeting (car parking at Aberdeen station)	Edinburgh	6.00	
27/03/2018 Taxi	Research Knowledge Exchange Committee meeting	Edinburgh	14.00	
12/04/2018 Train	City University Rector's Dinner	London	37.00	
12/04/2018 Taxi	City University Rector's Dinner	London	30.00	
16/04/2018 Car Parking	Wesley PVC-R meeting	Lancaster	32.00	
			<b>243.35</b>	

Month - April 2018		Position: Director of Finance		Name:	David Beattie
Expense	Reason	Location	Value	Comments	
19/02/2018 Subsistence	Refreshments for 4 consultants from Ernst & Young, running workshops on International Tax at the University	Aberdeen	7.90		
09/03/2018 Visa Fee	Elementa Leadership Course Workshop 2 from 06/05/18 - 17/05/18 (ESTA for travel to USA)	Los Angeles, USA	10.15		
13/03/2018 Train	Aurora Funding Seminar on 25-27/03/2018	Antwerp, Belgium	20.97		
27/03/2018 Subsistence	Aurora Funding Seminar on 26-27 March 2018	Antwerp, Belgium	30.38		
			<b>69.40</b>		

Month - April 2018		Position: Director of Human Resources		Name:	Debbie Dyker
Expense	Reason	Location	Value	Comments	
Nil return					
			<b>0.00</b>		